CGS Fundraising Association Agenda

May 03th, 2023- 7:00pm, Learning Commons

Meeting chaired by: Barbara Rex

Minutes recorded by: Melanie Brown

**Agenda: Barbara Rex**

Attendees: Barbara Rex, Angela Ryan, Melanie Brown, Courtney White, Chantel Davis

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| **Item** | **Topic** | **Owner** |
| 1 | Welcome, housekeeping – JAR Activity  Meeting started at 7:05 pm | Barb |
| 2 | Additions/ Approval of Agenda  Approved by all | All |
| 3 | Review/approval of previous meeting minutes  - Approved by all | All |
| 4 | **President’s Report** (10 min)  ASCA Conference follow-up – Interesting, mostly school council attendees. AGM session was lots of details.  Recommend early registration for next year.  **Bath bombs follow-up:**   * Excellent fundraiser, and easy – 182 bundles * Profit for school - $1092   **Year End Teacher Gift**   * Gift cards from Scholastic * Teachers can purchase items for their classroom   **Purchase of lockbox**   * Ordered, received and on the wall in the office next to Sherri office.   **Camera update**   * Ordered, and to be installed May 5, and be available for the Spring Musical.   **Outdoor Classroom**   * Barb met with teachers, some ideas: concrete benches, possible have a sponsor for this?? * Spray bottles given to Mrs. Barr * During meeting ideas for an indoor recess when it is so cold, what can we purchase and have available for this? Just a thought. More to come on this topic.   **Grade 6 t-shirts (details from email from Justine Kelly, Grade 6)**  Thanks so much for taking this on for us. It is a huge help!  We have calculated the following amounts for shirts  S- 23  (5 packages of 6 @ 27.99 = 167.94)  M- 22 (5 packages of 6 @ 27.99 = 167.94)  L- 11 (2 packages of 6 @ 27.99 = 55.98)  XL- 7 (2 Packages of 6 @ 27.99 = 55.98)  XXL- 3 (1 package of 6 @ 27.99 = 27.99)  **Rough total of $480.00**  We round up to ensure we have a few extra sizes of each just in case.  Link below to ones we have preciously bought: Does not have be these exact ones.  <https://www.amazon.ca/Gildan-Mens-T-Shirt-White-Medium/dp/B011QQE1HE/ref=sr_1_5?crid=28AOH3LZHBICE&keywords=unisex%2Bwhite%2Btshirts&qid=1682976582&sprefix=unisex%2Bwhite%2Btshirt%2Caps%2C144&sr=8-5&th=1&psc=1>  **Tye Dye- 4 kits @ 33.11= 132.44**  <https://www.amazon.ca/Tulip-34726-X-Large-Block-Party/dp/B01N1V80WF/ref=sr_1_17?crid=BTAHAJODAYFZ&keywords=tye%2Bdye&qid=1682976663&sprefix=tye%2Bdye%2B%2Caps%2C133&sr=8-17&th=1>  **Grand Total of about $614.00**  \_ **Approved: Melanie, Chantel, Angela, Courtney**  **School t-shirts**   * 100 shirts of various sizes from Entripy shops. * **Approved $1600 (casino account) - Melanie, Chantel, Angela, Courtney**   **JERSEYS for next year**   * Looking at United Cycles in Edmonton * Jerseys for Baseball and Volleyball * Shorts just black no logo * \*This was approved earlier the year in Dec meeting. | Barb/Char |
| 5 | Hot Lunch  Updates for next year (2023-2024)  Start Oct 1 for hot lunch  Approved to get the email notifications from the system  System emails on opening and closing for ordering  Courtney to review the vendors for next year and possible have it set up before end of this school year so no extra work in Sept.  Overview of current vendors   1. Booster Juice 2. Boston Pizza 3. Subway 4. Milano burgers 5. Milano pizza 6. Chopped Leaf 7. EDO 8. Mitchells | Courtney |
| 6 | Treasurer update (5 min)  GENERAL ACCOUNT SUMMARY  April 3rd - May 1st  Beg balance $21,148.49  - Hot lunch expensed in this period $5909.43  + Popcorn MARCH 30TH deposit $478.65  + Popcorn APRIL 28TH deposit $757.55  + April Hot lunch paypal deposit $10,132.01  - Bank fees $5.29  + Cade's Bath Bombs $1050.00  - Misc Expenses $278.87 (grade 5 prize, check book, coin tray, Easter cart, & lockbox)  + Silent Auction Movie Night $90.00  + Silent Auction Summer Basket $40.00  - Conference Hotel & Registration $1093.57  ENDING MONTHLY BALANCE OF GENERAL ACCOUNT $26,409.54  CASINO ACCOUNT (May 1st) $34,613.02  POPCORN  Profit: 5,514.06  Deposits: $4782.30  Costs: (594.44) | Angela |
| 7 | Round Table (30 min)  **Movie Night Sub committee**  Angela (Lead) – like the Dance committee  Group chat set up on What’s App. (Barb, Angela, Char, Courtney, Melanie)  If interested let Angela/Barb know to be added to the chat.  **Year end BBQ Sub Committee**  Group chat set up on What’s App (Melanie, Barb, Angela, Char, Chantel, Teresa)   * Melanie submitted request to SunCares for volunteers. * Angela is the budget gal & organizational skills * Barb to look into eventbrite for tickets and track of food/ordering.   Balance for general acct:  Carry forward $5000 into the general account for Sept 2023.  Approved Char, Melanie, Angela | All |
| 8 | JAR ACTIVITY wrap up | All |
| 9 | Next (LAST) Meeting set, Meeting adjourned  Last meeting of the year: **June 7**  Meeting Adjourned at 8:25 pm. | All |