**Christina Gordon Inclusion Advisory Committee - Agenda**

**February 7th, 2023 at 7:30 p.m.**

**1.0 Attendees:** Karla Power James Sedgwick Gillian Holloway

Kali MacDonald Jessica Kenney Jenna Locke

Fatima Mawahir

**Apologies:** Cagney Edwards Mary-Lynne Luco Sandra Gomez Marcie Falloon Kim Lemay Andrea MacPherson

Cara Payne

**2.0** **Called meeting to order:** 7:33pm

**3.0** **Meeting chaired by:** Karla Power

**4.0 Minutes recorded by:**  Jessica Kenney

**5.0** **Introductions**

* Those present introduced themselves to Jenna & Fatima; this is year four of the inclusion committee.

**6.0 Review of Guidelines**

**7.0 Old Business**

**7.1 Playground-** Ribbon cutting details clarification & delegation of activities

**-When?** May 31st at 2pm.

**-Who to invite?**

* Special needs kids, their buddy & EA
* District, Mayor & Council, Sponsors, Families, & CG families

**Action Items before the Ribbon Cutting:**

* Ribbon with CG colours - Gillian purchased ribbon
* Oversized scissors - Karla reserved from the Chamber of Commerce
* [Save the date](https://drive.google.com/file/d/1e4lCIUV3DH8aRjNzvWfqyF_90_8sNEh0/view?usp=share_link)-Andrea - we will send out this now and then send an official invitation closer to the event date.

**-Ensure that all pieces are complete-** Zipline is repaired

**-Coreboard/sign to thank sponsors-** Kim and Kevin ordered the sign from Speedpro

* Our next goal will be to advocate for rubber for the playground surface.

**7.2 Special Days Calendar (with PLFs)/ribbon campaign**

* Once the calendar for next school year is finalized after March, we can proceed with getting the Special Day & PLF magnets made and sold before the end of the school year.
* One will also get a little package with ribbons and buttons for the special days with the magnet.
* Karla will ask Sherri Manuel to purchase the button press from fundraising funds and our committee will press the buttons.

***March 21st-World Down Syndrome Day***

* Gillian to handle this post.

***March 26th- Epilepsy Day***

* Kali will reach out to a Mom to do a post.

***April 2nd- World Autism Awareness Day***

**Autism Society Sticker Campaign**

* Karla to get 680 stickers for the whole school.
* Karla will send email the week of March 27th asking for donations for the stickers.

**Sensory simulator**

* Modalities: Sight (distorting glasses), sound (Greg Barrett to create the distorted sound), touch (sensory path with vibrating slippers, brain overstimulation.
* Aids to help: noise reducers, timers.
* Firm plans during April’s meeting.

**7.3 Smencils Fundraiser-** We raised a total of $610 and put it together with the magnet calendar money ($260) to purchase 2 wall panels for our gross motor room.

Bus panel: <https://funandfunction.com/interaction-board-collection.html>

Crocodile panel: <https://funandfunction.com/interaction-board-collection.html>

Thoughts on the fundraiser in general?

* Very successful - we would have sold many more.
* We’ll order 1000 minimum and do the order in the Fall so there are lots of options.
* We’ll liaise with the Fundraising Committee for upfront costs.
* We are going to keep them at $2 each despite extra shipping costs.

**7.4 Sensory Saturday -**March 18th from 1-3 pm; 2, 1 hour sessions

**Action Items:**

* Karla created Sign up genius- 11 families signed up so far (please send to families who may be interested) - Karla to reshare on Facebook and we should spread the word too. May be a community event if low numbers
* Cara will make choice boards with the activity symbol one side and all done on the other.
* Need people to help set up/supervise/take down the day of:
  + Jess - see below in **BOLD**; **there will be student helpers as well**
* Gather items for each station:

-Gym: Ball pit and parachute and gross motor room **Jess**

-Atrium: Sand & water tables; sensory bottles (glitter, food colouring, oil, glue, beads and alphabet letters - have been purchased) **Kali**

-Library: Puzzles, books, sensory bins, noodles & pipe cleaners **Jenna**

-Music room: scarves, ribbons, gentler sounding instruments (Kali to bring her water fountain) **Karla**

**Fatima - floater between areas**

**8.0 New Business**

**8.1 Sensory Friendly Area for Family Dance on March 16th (5:30-7)**

* Karla & Kali will be there.
* Fan tent will be set up. Dimmed lights and strung Christmas lights for ambiance.
* Kali will bring some items from her classroom for play.

**9.0** **Kudos for what’s going well**

* Kali - impressed with how her students are becoming advocates
* Karla - hoop heroes went very well & it was a moving experience to see these kiddos all in one space (many of us shed tears).
* Jess - how wonderful Suzanne has been helping my kiddo use his AAC.

**10.0 Agenda items for next meeting**

1. Sensory Simulator planning & action items.
2. AAC mini-camp with Suzanne.
3. Creating more parent engagement on the inclusion committee (maybe send out an email.
4. Website writeup about Inclusion & the Inclusion Committee (James added the tab during the meeting.
5. Creation of a parent handbook for new parents utilizing early childhood specialized services (Triple I) or new to the school.

**11.0** **Next Board Meeting:** April 18th, 7:30-9

**12.0** **Meeting adjourned:** 9:20pm